

Cultural Access Pass Online Registration Form Privacy Policy

Your privacy is important to us. This policy describes how we use the personal information that you voluntarily provide to us when you register for a Cultural Access Pass. “Personal information” is information that is personally identifiable to you, such as residential address, telephone number and email address.

The personal information collected in this registration form must come from eligible registrants. An eligible registrant is a new citizen who is sworn as a Canadian citizen less than one year prior to completing this registration form.

Why your information is collected

The personal information collected in this form is for the purposes of administering the Institute for Canadian Citizenship’s Cultural Access Pass program and regularly informing new citizens about special initiatives and offers and maintaining a professional relationship with new citizens during the year following their citizenship ceremony.

How your information is used

The Institute for Canadian Citizenship uses your personal information to conduct surveys, send regular newsletters and/or special invitations, and to inform you about changes in our calendar of events. The Institute for Canadian Citizenship will never share, sell, or rent your personal information to a third party without your consent, except as required by law.

Retention of your information

All personal information entered in this registration form is stored securely. **ThinkMinds Inc.** has been contracted to design and host this online registration form in order to collect the requested information on a secured remote database. The information is collected via an online form which is protected by a secured certificate on a dedicated server leased to ThinkMinds Inc. by 1&1.

When your personal information is no longer required for the purposes set out above (or for applicable statutory requirements), we will destroy or render your personal information non-identifiable (that is, alter the information so that it can’t be associated with a specific individual).

How to opt out

If you do not wish to take part in the Cultural Access Program or be registered as a new citizen at the Institute for Canadian Citizenship, uncheck the box near the sentence written in italics below.

"I have read and understood the questions on this registration form and give my consent to be contacted by the Institute for Canadian Citizenship about news, information and special offers for new citizens."

Access to your Information

You are entitled to access, verify, amend and/or correct your personal information. We appreciate your assistance keeping your personal information up to date and accurate. Please contact our Privacy Officer to verify, update or correct your personal information, or if you have any privacy-related concerns or complaints, at privacy@icc-icc.ca or 1.416.593.6998.

We review our privacy policy and procedures from time to time. Please check back regularly for any updates to this privacy policy

Effective July 29th 2009